

# **Tips for Finding Books**

Try these tips when searching for the right book in eLibrary!

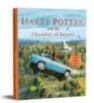
#### Not Sure What Book to Choose?

- What books have you read before?
  - Find a Similar Book
  - Find Books from the Same Author
  - Find all Books in a Series
- What hobbies do you have? What sports do you like? What about joke books, craft books, science experiments, world records, space exploration, animals?
  - Search by Subject
- What movies do you like? Favorite celebrities?
  - Search for a movie. Some books have been made into movies.
     You may enjoy reading the original book.
  - Search for the name of your favorite celebrity to see if we have a biography or autobiography.

#### Find Books from the Same Author

If you read a book and really liked it, you may want to find all the books from that same author. What if you can't remember the author's name, or how to spell it? Try this tip for finding books by an author:

- In eLibrary, search for the title of a book that you know the author wrote.
- Click on the book to open the book's detailed information.
- Click "Find more by this author" underneath the book title.



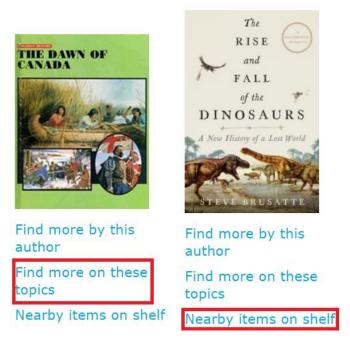
Find more by this

#### Find a Similar Book

In eLibrary, you may find a book that's close but not quite what you want. Try these tips:

Have the "not quite right book" open in eLibrary.

- Click "Find more on these topics" to bring up books that have similar subjects.
   or
- Click "Nearby Items on Shelf'. If the book is non-fiction, then this will bring up other similar books.



## Search by Subject

You can do a Quick Search by **subject** to look for specific topics such as pets, crafts, hobbies, sports etc.

#### **Quick Search**



## Find all Books in a Series

To find all books in a series, try this tip:

- 1. In eLibrary, find one of the books in the series.
- 2. Click on the book to open the book's detailed information.
- 3. Click on "Catalogue record".
- 4. Click on "Series Title" to see all list of all the books in the series.

Item Information A Look Inside Ca

**Catalog Record** 

Harry Potter and the Order of the Phoenix

Rowling, J. K.

**Fixed field data:** 140515r20142003enk j 000 1 eng d

 ISBN:
 9781408855935 (hbk.)

 ISBN:
 1408855933 (hbk.)

 ISBN:
 9781408855690 (pbk.)

 ISBN:
 1408855690 (pbk.)

Personal Author: Rowling, J. K.

Title: Harry Potter and the Order of the Phoenix /

J.K. Rowling.

Publication info: London: Bloomsbury, 2014.

**Physical** 799 p. ; 20 cm.

description:

Series Title: (Harry Potter series)

General Note: Book five in the series.

#### No Search Results

If you search eLibrary and get no search results, then try these tips:

- Check the spelling on your search words.
- · Remove some search words or search criteria.
- Click on a "closest match" if offered by eLibrary.
- Ask for help.

words or phrase "sled dogz" found no matches in any library.

You may change your search, or select a new search from the closest matches below.

Sled dogs--Training--Juvenile fiction.
 Sledding
 Sledding--Fiction

## Too Many Search Results

If you search eLibrary and get too many search results, then try these tips:

Try using Power Search and choose more search criteria to narrow down your results.

- Add more search words or search criteria.
- Choose location of "on shelf" to only see items that are currently ready to be borrowed.

location:
On shelf

Choose "non-fiction" or "fiction" for books

item format 1

Non Fiction



## Not Found in your School Library

There may be times when your school library will not have the item you want. Try this tip:

If you can find the item in another school's library, then ask your library assistant
for an inter-library loan. Sometimes another CBE school may be willing to loan
the item to you if they aren't using it.

## Search Calgary Public Library

There may be times when no CBE libraries will have the item you want, or not in the format that you would prefer (ie eBook or audiobook).

In eLibrary, if you do a search and can't find what you want

- Click on "Calgary Public Library" to automatically continue your search in CPL's catalogue.
- If you find the item, then log into CPL with your library card to borrow it. Students and staff are responsible for picking up and returning any CPL books.



